



## VILLAGE OF HAMPTON, ROCK ISLAND COUNTY, ILLINOIS

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF HAMPTON, ILLINOIS

JANUARY 11, 2016

7:00 PM

BE IT REMEMBERED, THAT THERE CAME AND WAS HELD A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF HAMPTON, ILLINOIS IN THE VILLAGE HALL OF SAID VILLAGE:

Members present:

President Kevin Irby  
Trustee James Garrison  
Trustee Jeff Heintz  
Trustee Matt King  
Trustee Mickey VanDieren  
Trustee Richard Vershaw  
Treasurer Christine Lage  
Chief of Police Terry Engle  
Fire Rescue Chief Bryan Stone  
Public Works Supervisor Scott McKay  
Attorney Clayton Lee

Members absent:

Trustee Kevin Hamilton  
Deputy Clerk Carissa DeGeeter

Others present: Greg Schaapveld, Shive-Hattery, Inc., Steffanie Adams, 513 3<sup>rd</sup> Avenue.

President Irby called the meeting to order at 7:00 PM. Clerk Toalson called the roll noting a quorum present and the Pledge of Allegiance was recited.

**Approval of the Minutes of the Regular Meeting of Dec. 28, 2015:** Motion by Trustee Vershaw, second by Trustee Garrison to approve the minutes as presented. Roll call vote as follows: Vershaw, Garrison, King and Heintz: "Aye". Hamilton and VanDieren: absent. Motion carried.

**Approval and Authorization for Payment of Bills:** Motion by Trustee Vershaw, second by Trustee Garrison to approve the bills and authorize for payment. Trustee Vershaw asked about the purchase of a badge wallet for a police officer. It was explained that it was for the investigation officer when she is in plain clothes. Trustee Vershaw also commented on the water and sewer usage bill form East Moline. Roll call vote as follows: Vershaw, Garrison, King, Heintz and VanDieren: "Aye". Hamilton: absent. Motion carried.

**Approval of the Treasurer's Report for the Month Ending Dec. 2015:** Motion by Trustee Garrison, second by Trustee Vershaw to approve the Treasurer's Report. Roll call vote as follows: Garrison, Vershaw, VanDieren, King and Heintz: "Aye". Hamilton: absent. Motion carried.

**Review of Audit Report for the Fiscal Year Ending April 30, 2015:** The audit report was reviewed and the recommendations from the auditor were discussed. Also discussed was the extension that is filed every year with the Illinois Comptroller's Office for the deadline for completing the audit. Clerk Toalson can send a letter to the auditor asking him to complete the audit next year within the 180 day window after the end of the fiscal year.

**Consideration and Approval for Attendance at Illinois Rural Water Association Seminar:** The cost is \$450.00 including lodging. The seminar will satisfy the annual continuing education requirements for Supervisor McKay to maintain his water operator license. Motion by Trustee Garrison, second by Trustee King to approve the expense. Roll call vote as follows: Garrison, King, Heintz,, VanDieren and Vershaw: "Aye". Hamilton: absent. Motion carried.

**Consideration and Approval of Wireless Communications Service Contract with RACOM Critical Communications:** This contract is for servicing the equipment. Chief Engle does not need the optional full squad maintenance, just the radios, so the total annual cost will be \$578.00. Motion by Trustee Garrison, second by Trustee Vershaw to approve the contract at an annual cost of \$578.00. Roll call vote as follows: Garrison, Vershaw, VanDieren, King and Heintz: "Aye". Hamilton: absent. Motion carried.

**Discussion of Removal of the Police Markings from 2011 Impala and the Future of the Use of the Vehicle:** Trustee Vershaw stated he thought the 2011 Impala was supposed to be used by the Chief during the day for patrol in an effort to keep the mileage down on the Explorers. The only thing it is used for is for Chief Engle to drive back and forth to work. He then drives one of the Explorers. Plus, the police marking have been removed from the car, so it doesn't appear as a police car. Chief Engle stated that he checked with Trustee Garrison before he had the stripes removed as he wanted to use it as more of an administrative vehicle to use for officers who go to schools, meetings, runs to court, etc. Trustee Vershaw wanted to know why removing the stripes was not brought before the Board, because as he recalls the 2011 Impala was supposed to be marked for times when it was needed for patrol duty. Discussed at length. Clerk Toalson will research the past minutes to see if the use of the car was documented.

**Consideration and Approval of the Revised Completion Schedule for the Maintenance Building Expansion:** Greg Schaapveld, Shive-Hattery, Inc. updated the Board on the status of the building. The building was enclosed on Friday and the crews are working on inside items now. The inside should be substantially complete by February 5 and ready for a punch list inspection. The exterior of the building will have to wait for warmer weather. Bush Construction stated they would have the exterior done in 23 days once the weather warms up. Discussed. A resolution/Change Order revising the completion date can be considered at a later date. Mr. Schaapveld suggests waiting until after the February 5 deadline to see how that goes.

Motion by Trustee Vershaw, second by Trustee VanDieren to table the approval of the revised completion date. Roll call vote as follows: Vershaw, VanDieren, Garrison, King and Heintz: "Aye". Hamilton: absent. Motion carried.

**Consideration and Approval for Purchase of Portable Radios:** The radios are \$179.95 each and Chief Stone would like to purchase 2. There is a possibility that another may need to be purchased if it cannot be repaired. Motion by Trustee King, second by Trustee Garrison to approve the purchase of the radios. Roll call vote as follows: King, Garrison, Heintz, VanDieren and Vershaw: "Aye". Hamilton: absent. Motion carried.

**Committee Reports.**

**Streets and Alleys:** No report.

**Parks and Heritage Center:** Trustee King did not have a report. Trustee Vershaw reported that August 20<sup>th</sup> is a favorable date for the 4<sup>th</sup> Annual Hampton Days. If everyone is in agreement to do this again on this date, we need to secure 3D Sound for the car show. Motion by Trustee Vershaw, second by Trustee King approving August 20, 2016 as the 4<sup>th</sup> Annual Hampton Days event and hire 3D Sound, Inc. to oversee the car show and provide music during the show at a cost of \$500.00. Roll call vote as follows: Vershaw, King, Garrison, Heintz and VanDieren: "Aye". Hamilton: absent. Motion carried.

**Public Safety:** No report.

**Police Chief Report:** Chief Engle reported that he sent a copy of east Moline's ordinance on dogs to Attorney Lee for review. Chief Engle reported that he ordered new Tazers to replace our outdated ones and is using seized vehicle funds to purchase them. Also, he is buying 2 additional body cameras at 50% off and using seized vehicle funds for them also.

**Fire Rescue Chief Report:** Chief Stone would like to send 5 firefighters to winter fire school at a cost of \$800.00 which includes lodging. Motion by Trustee Garrison, second by Trustee King to approve sending the firefighters to winter fire school. Roll call vote as follows: Garrison, King, Heintz, VanDieren and Vershaw: "Aye". Hamilton: absent. Motion carried.

**Administration, Insurance and Code Enforcement:** No report.

**Village Clerk:** No report.

**Public Works:** No report.

**Supervisor Report:** Supervisor McKay reported he is still having problems with grease in the 9<sup>th</sup> Street lift station and is looking for solutions. Also, the insurance company is going to cover the furnace at the Heritage Center, but it is not clear if they will cover replacement or repair yet.

**Finance:** No report.

**President's Report and Comments:** President Irby commended the fire department for the mutual aid response at the railyard fire in Silvis over the weekend.

**Village Attorney Report:** No report.

**Acknowledgement of Visitors Who Desire to Address the Board:** Steffanie Adams, 513 3<sup>rd</sup> Avenue was present to ask if 3<sup>rd</sup> Avenue is scheduled to be resurfaced soon. Ms. Adams stated the street is in bad condition. 3<sup>rd</sup> Avenue is scheduled to be resurfaced from 4<sup>th</sup> Street to 6<sup>th</sup> Street next year.

**Closed Session:** No action taken.

There being no further business, it was motioned by Trustee King, second by Trustee Garrison, to adjourn until the next regular meeting. Roll call vote as follows: King, Garriosn, Heintz, VanDieren and Vershaw: "Aye". Hamilton: absent. Motion carried. The meeting was adjourned at 8:11 PM.

VILLAGE OF HAMPTON



Michael J. Toalson  
Clerk