



# Village of Hampton, Illinois

Clerk's Office: 901 4<sup>th</sup> Street, Hampton, Illinois 61256

## Meeting location

Village Hall, 520 1<sup>st</sup> Avenue, Hampton, IL 61256

**Monday, March 9, 2026; 6:30 PM**

## Council Meeting

### AGENDA

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Approval of the Meeting Minutes of February 23, 2026.
5. Approval and Authorization for Payment of Bills.
6. Visitors who wish to address the board (3-minute time limit).
7. Discussion from Shianne Grimm regarding the possibility of a scholarship from Hampton to Silvis Little League.
8. Discussion of the top 5 Ordinances to be enforced.
9. Consideration and Approval of the process and amount of the sale of the Fire Truck.
10. Discussion and Approval of the Job Descriptions.
11. Consideration and Approval of matching the funds raised for golf tees in the park.
12. Discussion, Consideration and Approval to use the recommended program Otter.ia from IML.

### NEW BUSINESS and Committee Reports.

- |  |                     |
|--|---------------------|
| a. Streets and Alleys.                             | Trustee Culver      |
| b. Public Safety.                                  | Trustee Johnson     |
| 1. Sheriff's Report.                               | Sheriff Department  |
| 2. Fire Rescue Chief Report.                       | Chief Manion        |
| c. Finance.  | Trustee Adams       |
| d. Administration, Insurance and Code Enforcement. | Trustee Klouser     |
| e. Public Works.                                   | Trustee White       |
| 1. Supervisor Report.                              | Director Toalson    |
| f. Parks and Heritage Center.                      | Trustee Gonzalez    |
| g. Village Clerk                                   | Clerk Bergeson      |
| h. Deputy Clerk                                    | Clerk Coberley      |
| 13. President's Report and Comments.               | President Bornhoeft |
| 14. Closed Session                                 |                     |



## VILLAGE OF HAMPTON, ROCK ISLAND COUNTY, ILLINOIS

MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF HAMPTON, ILLINOIS  
February 23, 2026, AT 6:30 PM

BE IT REMEMBERED THAT THERE CAME AND WAS HELD A  
REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF HAMPTON, ILLINOIS AT THE VILLAGE HALL:

Members present:                   President Christopher Bornhoeft  
Trustee Steffanie Adams  
Trustee Ryan Gonzalez  
Trustee Marty Johnson  
Trustee LuAnn Culver  
Trustee Michael Klouser  
Trustee Mark White  
Fire Chief Dan Manion  
Clerk Michelle Bergeson  
Deputy Clerk Julie Coberley

Members absent:                   Public Works Director Eric Toalson

President Christopher Bornhoeft called the meeting to order at 6:30 PM. Clerk Bergeson called the roll noting a quorum was present. The Pledge of Allegiance was recited. Meeting was held at the Village Hall.

**Approval of the Meeting Minutes of February 9, 2026.** Motion to approve the minutes made by Trustee White seconded by Trustee Adams. Trustee Klouser would like to change the minutes. Motion to rescind by Trustee Klouser, second by Trustee Johnson. Motion to approve the minutes with the changes by Trustee Klouser, second by Trustee Culver. Motion approved by voice vote.

**Approval and Authorization for Payment of Bills.** Motion to approve payment of bills made by Trustee Adams, seconded by Trustee Klouser. Trustee Klouser questioned the format of the bills. Motion approved by roll call vote as follows: White, Klouser, Culver, Johnson, Gonzalez, and Adams: "Aye". Motion carried.

**Visitors who wish to address the Board (3-minute time limit).** No visitors were present.

**Consideration and Approval of the FY 2024 Audit presented by Lauterbach & Amen.** Monika from Lauterbach & Amen discussed the findings of the FY 2024 audit and

stated that it was a very healthy audit. There were no disagreements. Motion was made by Trustee Adams, seconded by Trustee White. Motion approved by roll call vote as follows: White, Klouser, Culver, Johnson, Gonzalez, and Adams: "Aye". Motion carried.

**Discussion from John Crampton regarding property on 84.** Mr. Crampton addressed the board with concerns regarding 4<sup>th</sup> Avenue. Discussion regarding whether 4<sup>th</sup> Avenue was vacated by the Village, if not to sell to Mr. Crampton. Trustee Klouser will review the minutes and research.

**Consideration and Approval of the quote from CertaSite for repair of equipment.** During an inspection at the Heritage Center, they found a faulty error. Motion made by Trustee Gonzalez, second by Trustee White to withdraw the quote from the table. Motion approved by unanimous voice vote: "Aye". Motion carried.

**Consideration and Approval of the quotes for the electric service to the sign.** Director Toalson obtained three (3) quotes for the electric service to be ran to the new sign. Motion made by Trustee Adams, seconded by Trustee Klouser to approve the quote from Rock River Electric. Motion approved by roll call vote as follows: White, Klouser, Culver, Johnson, Gonzalez, and Adams: "Aye". Motion carried.

**Approval of the change to the Employee Policy regarding bereavement.** Motion was made by Trustee Klouser, seconded by Trustee Adams. Trustee Adams and Trustee Klouser have grammatical changes. Motion to rescind and approve by Trustee Klouser, seconded by Trustee Culver. Motion approved by roll call vote as follows: White, Klouser, Culver, Johnson, Gonzalez, and Adams: "Aye". Motion carried.

#### NEW BUSINESS:

**Streets and Alleys:** Trustee Culver nothing to report, she will email the board the street light map and add to the budget.

**Public Safety:** Trustee Johnson nothing to report.

**Sheriff:** Lieutenant reported that they will be doing a targeted enforcement, would like the board to discuss the top 5 ordinances they want enforced.

**Fire Rescue Chief Report:** Chief Manion said that the new engine is fully equipped and in service. Next agenda discussion of the process and amount of the sale of the old engine.

**Finance:** Trustee Adams wants the job descriptions on the next agenda. Dates were given when the board would be available to meet with Linda. March 2, 9, 10 and 11.

**Administration, Insurance, and Code Enforcement:** Trustee Klouser would like to have all job descriptions of the employees as well as those of the trustees on the next agenda.

**Public Works:** Trustee White had nothing to report.

**Public Works Director:** Director Toalson absent.

**Parks and Heritage Center:** Trustee Gonzalez did hear back from Former Mayor Vershaw, there is a group that raised \$2300 for the golf tees and we said we match.

**Village Clerk:** Clerk Bergeson will contact Linda to set up scheduling for budget meetings.

**Deputy Clerk:** Deputy Clerk Coberley spoke with PerMar in regard to security, she will get quote for budgeting; a representative from Silvis Little League will be attending next meeting to see if Hampton would like to help since a lot of our kids sign up through them;

Also a woman from Hampton Iowa would like to come to a board meeting to discuss becoming sister cities.

**President's Reports and Comments:** President Bornhoeft thanked the Lieutenant and Sheriff's department for their service.

Being no further business, motion to adjourn by Trustee Adams, seconded by Trustee White. Meeting adjourned at 8:06pm.

VILLAGE OF HAMPTON

Michelle J. Bergeson  
Clerk



**Village of Hampton**  
 901 4th Street - PO Box 77 - Hampton, IL 61256  
 AP Invoices - Invoice List V1 -

Unregistered Invoices - G/L Source: A/P - Tentative G/L Register: 147 Batch 1 Tentative G/L Date: null

Invoice #	Vendor #	Name	Trans Code	Trans Date	Due Date	Amount
<b>02.09.26</b>	<b>012</b>	<b>MEDIACOM</b>	<b>BI</b>	<b>03/01/26</b>	<b>03/01/26</b>	<b>\$236.90</b>
		MEDIACOM INTERNET				
		<u>G/L Account</u>		<u>G/L Description</u>	<u>Debit</u>	<u>Credit</u>
				Invoice Amount		\$236.90
	001-400-5520	Internet		\$236.90		
				\$236.90	\$236.90	
<b>02272026</b>	<b>494</b>	<b>AT&amp;T</b>	<b>BI</b>	<b>03/06/26</b>	<b>03/06/26</b>	<b>\$225.48</b>
		TELEPHONE				
		<u>G/L Account</u>		<u>G/L Description</u>	<u>Debit</u>	<u>Credit</u>
				Invoice Amount		\$225.48
	001-400-5520	Hc		\$38.49		
	600-640-5520	Ub		\$186.99		
				\$225.48	\$225.48	
<b>03.15.26</b>	<b>251</b>	<b>VERIZON</b>	<b>BI</b>	<b>03/15/26</b>	<b>03/15/26</b>	<b>\$152.05</b>
		FD				
		<u>G/L Account</u>		<u>G/L Description</u>	<u>Debit</u>	<u>Credit</u>
				Invoice Amount		\$152.05
	001-570-5520	Fd Telephones		\$152.05		
				\$152.05	\$152.05	
<b>03.16.26</b>	<b>003</b>	<b>CITY OF EAST MOLINE</b>	<b>BI</b>	<b>03/06/26</b>	<b>03/06/26</b>	<b>\$56,012.15</b>
		Read Dates 01.16.26-02.17.26				
		<u>G/L Account</u>		<u>G/L Description</u>	<u>Debit</u>	<u>Credit</u>
				Invoice Amount		\$56,012.15
	600-650-5750	Water		\$24,510.71		
	600-650-5750	Water		\$9,879.82		
	600-660-5770	Sewer		\$21,608.34		
	600-640-5490	Billing Fees		\$13.28		
				\$56,012.15	\$56,012.15	
<b>03.20.26</b>	<b>011</b>	<b>MID AMERICAN ENERGY COMPANY</b>	<b>BI</b>	<b>03/06/26</b>	<b>03/06/26</b>	<b>\$3,945.45</b>
		Utilities				
		<u>G/L Account</u>		<u>G/L Description</u>	<u>Debit</u>	<u>Credit</u>
				Invoice Amount		\$3,945.45
	001-400-5710	Hcc		\$716.96		
	001-400-5710	Hc		\$66.92		
	001-110-5720	Street Lights		\$863.77		
	001-570-5710	Fd		\$27.10		
	001-570-5710	Fd		\$602.48		
	001-105-5710	Ad		\$263.08		
	001-110-5710	Shop		\$414.13		
	001-105-5710	Village Hall		\$248.64		
	001-300-5710	Pavilion		\$27.10		
	600-640-5710	Lift Stations And Pump		\$715.27		
				\$3,945.45	\$3,945.45	



**Village of Hampton**  
 901 4th Street - PO Box 77 - Hampton, IL 61256  
 AP Invoices - Invoice List V1 -

Invoice #	Vendor #	Name	Trans Code	Trans Date	Due Date	Amount
0561265	005	CULLIGAN	BI	03/06/26	03/06/26	\$3.45
		WATER				
		<u>G/L Account</u>		<u>G/L Description</u>	<u>Debit</u>	<u>Credit</u>
				Invoice Amount		\$3.45
	001-105-6500	Water		\$3.45		
				\$3.45		\$3.45
106017149	009	GOLD STAR FS	BI	03/06/26	03/06/26	\$761.58
		FUEL				
		<u>G/L Account</u>		<u>G/L Description</u>	<u>Debit</u>	<u>Credit</u>
				Invoice Amount		\$761.58
	001-110-6550	Fuel		\$190.39		
	001-570-6550	Fuel		\$190.39		
	001-300-6550	Fuel		\$190.39		
	600-640-6550	Fuel		\$190.41		
				\$761.58		\$761.58
106017150	009	GOLD STAR FS	BI	03/06/26	03/06/26	\$969.76
		FUEL				
		<u>G/L Account</u>		<u>G/L Description</u>	<u>Debit</u>	<u>Credit</u>
				Invoice Amount		\$969.76
	600-640-6550	Fuel		\$242.44		
	001-570-6550	Fuel		\$242.44		
	001-110-6550	Fuel		\$242.44		
	001-300-6550	Fuel		\$242.44		
				\$969.76		\$969.76
10873	126	MENARDS - MOLINE IL	BI	03/06/26	03/06/26	\$62.26
		NEW HOSE AND FITTINGS				
		<u>G/L Account</u>		<u>G/L Description</u>	<u>Debit</u>	<u>Credit</u>
				Invoice Amount		\$62.26
	001-110-6500	New Hose And Fittings		\$62.26		
				\$62.26		\$62.26
124356	404	JL BRADY	BI	03/06/26	03/06/26	\$1,992.00
		CURB VALVE REPAIR 124 3RD AVENUE				
		<u>G/L Account</u>		<u>G/L Description</u>	<u>Debit</u>	<u>Credit</u>
				Invoice Amount		\$1,992.00
	600-650-5333	Curb Valve Repair		\$1,992.00		
				\$1,992.00		\$1,992.00
1462023	141	RIVER STONE GROUP INC	BI	03/06/26	03/06/26	\$389.05
		COLD PATCH				
		<u>G/L Account</u>		<u>G/L Description</u>	<u>Debit</u>	<u>Credit</u>
				Invoice Amount		\$389.05
	001-110-5140	Cold Patch		\$389.05		
				\$389.05		\$389.05



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 901 4th Street - PO Box 77 - Hampton, IL 61256  
 AP Invoices - Invoice List V1 -

Invoice #	Vendor #	Name	Trans Code	Trans Date	Due Date	Amount
2402	347	<b>MCCLINTOCK TRUCKING</b>	BI	03/06/26	03/06/26	\$6,079.22
		SERVICE CORP AT 410 1ST AVENUE				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$6,079.22
	600-650-5333	Service Corp		\$6,079.22		
				\$6,079.22	\$6,079.22	
30052	406	<b>GRACE MARINE</b>	BI	03/06/26	03/06/26	\$818.46
		FIRE BOAT				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$818.46
	001-570-5131	Maintenance Boat		\$818.46		
				\$818.46	\$818.46	
577285279	011	<b>MID AMERICAN ENERGY COMPANY</b>	BI	03/06/26	03/06/26	\$33.32
		SIREN				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$33.32
	001-595-5710	Utilities		\$33.32		
				\$33.32	\$33.32	
577298939	011	<b>MID AMERICAN ENERGY COMPANY</b>	BI	03/06/26	03/06/26	\$33.03
		SIREN				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$33.03
	001-595-5710	Utilities		\$33.03		
				\$33.03	\$33.03	
6136796508	251	<b>VERIZON</b>	BI	03/15/26	03/15/26	\$32.68
		HERITAGE				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$32.68
	001-400-5520	Heritage		\$32.68		
				\$32.68	\$32.68	
6136796509	251	<b>VERIZON</b>	BI	03/15/26	03/15/26	\$98.05
		VILLAGE HALL				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$98.05
	001-105-5520	Admin		\$98.05		
				\$98.05	\$98.05	
6227072	468	<b>P&amp;K MIDWEST</b>	BI	03/06/26	03/06/26	\$942.18
		WATER PUMP REPLACEMENT FOR JD 997 MOWER				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$942.18
	001-300-5120	Water Pump Replacement For Jd 997		\$942.18		
				\$942.18	\$942.18	



**Village of Hampton**  
 901 4th Street - PO Box 77 - Hampton, IL 61256  
 AP Invoices - Invoice List V1 -

Invoice #	Vendor #	Name	Trans Code	Trans Date	Due Date	Amount
FEB 2026	481	JULIE COBERLEY	BI	03/06/26	03/06/26	\$94.25
		MILEAGE FOR FEB				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$94.25
	001-105-4720	Mileage		\$94.25		
				\$94.25	\$94.25	
FEB 2026	025	MICHELLE BERGESON	BI	03/06/26	03/06/26	\$63.08
		Mileage				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$63.08
	001-105-4720	Mileage		\$63.08		
				\$63.08	\$63.08	
IGA3-2026	227	ROCK ISLAND CO. SHERIFF	BI	03/06/26	03/06/26	\$15,239.58
		POLICE PROTECTION				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$15,239.58
	001-560-5301	Rico Contract		\$15,239.58		
				\$15,239.58	\$15,239.58	
INV463598	397	ABS ADVANCED BUSINESS	BI	03/06/26	03/06/26	\$75.42
		FIRE DEPARTMENT				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$75.42
	001-570-5530	Printer		\$75.42		
				\$75.42	\$75.42	
K59449	002	ANCHOR LUMBER	BI	03/06/26	03/06/26	\$17.98
		EXTENSION VALVE & AIR HOSE COUPLER				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$17.98
	001-110-6500	Extension Valve And Air Hose Coupler		\$17.98		
				\$17.98	\$17.98	
K59455	002	ANCHOR LUMBER	BI	03/06/26	03/06/26	\$17.28
		AIR HOSE COUPLE				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$17.28
	001-110-6500	Air Hose Coupler		\$17.28		
				\$17.28	\$17.28	
MARCH 2026	054	CITY OF SILVIS	BI	03/06/26	03/06/26	\$550.00
		BLDG INSPECTION AND ENV FOLDING				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$550.00
	001-105-5111	Building Inspection		\$500.00		
	600-640-5490	Folding		\$50.00		
				\$550.00	\$550.00	



**Village of Hampton**  
 901 4th Street - PO Box 77 - Hampton, IL 61256  
 AP Invoices - Invoice List V1 -

Invoice #	Vendor #	Name	Trans Code	Trans Date	Due Date	Amount
PIS26-0642	014	PLATINUM INFO	BI	03/06/26	03/06/26	\$61.28
		FIRE DEPT LAPTOP				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$61.28
	001-570-6840	Ram For Laptop		\$61.28		
				\$61.28	\$61.28	
<b>REIMBURSEMENT</b>	<b>569</b>	<b>MICHAEL DOWNEY</b>	<b>BI</b>	<b>03/06/26</b>	<b>03/06/26</b>	<b>\$232.98</b>
		REIMBURSEMENT FOR SIX CHAINS FOR FD				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$232.98
	001-570-6500	Chains		\$232.98		
				\$232.98	\$232.98	
<b>WEB HOST 2026</b>	<b>327</b>	<b>AUGUSTANA WEB AUTHORS GUILD</b>	<b>BI</b>	<b>03/06/26</b>	<b>03/06/26</b>	<b>\$330.00</b>
		WEB HOSTING				
		<u>G/L Account</u>			<u>Debit</u>	<u>Credit</u>
		Invoice Amount				\$330.00
	001-105-5333	Web Hosting		\$330.00		
				\$330.00	\$330.00	

**Total \$89,468.92**

Totals	
Total Invoices:	27
Total Transactions:	28
Total Vendors:	22
Total Amount:	\$89,468.92

Account	Amount
001-105-4720 AUTO ALLOWANCES	\$157.33
001-105-5111 BLDG INSPECTION SERVICES	\$500.00
001-105-5333 OTHER PROFESSIONAL SERV.	\$330.00
001-105-5520 TELEPHONE/INTERNET	\$98.05
001-105-5710 UTILITIES	\$511.72
001-105-6500 OPERATING SUPPLIES	\$3.45
001-110-5140 MAINT - STREETS	\$389.05
001-110-5710 UTILITIES	\$414.13
001-110-5720 STREET LIGHTS	\$863.77
001-110-6500 OPERATING SUPPLIES	\$97.52
001-110-6550 GASOLINE AND OIL	\$432.83
001-300-5120 MAINT - EQUIPMENT	\$942.18
001-300-5710 UTILITIES	\$27.10
001-300-6550 GASOLINE AND OIL	\$432.83
001-400-5520 TELEPHONE ALLOW/INTERNET	\$308.07
001-400-5710 UTILITIES	\$783.88
001-560-5301 RICO CONTRACT	\$15,239.58
001-570-5131 MAINTENANCE RESCUE BOAT	\$818.46
001-570-5520 TELEPHONE ALLOW/INTERNET	\$152.05
001-570-5530 PRINTING & PUBLICATION	\$75.42
001-570-5710 UTILITIES	\$629.58
001-570-6500 OPERATING SUPPLIES	\$232.98
001-570-6550 GASOLINE AND OIL	\$432.83
001-570-6840 COMPUTER OPERATION COSTS	\$61.28
001-595-5710 SIREN UTILITIES	\$66.35
600-640-5490 OTHER PROFESSIONAL SERV.	\$63.28

Fund	Amount
001	\$24,000.44
600	\$65,468.48
	<b>\$89,468.92</b>



**Village of Hampton**  
 901 4th Street - PO Box 77 - Hampton, IL 61256  
 AP Invoices - Invoice List V1 -

Account	Amount
600-640-5520 TELEPHONE ALLOW/INTERNET	\$186.99
600-640-5710 UTILITIES	\$715.27
600-640-6550 GASOLINE AND OIL	\$432.85
600-650-5333 WATER MAIN BREAKS	\$8,071.22
600-650-5750 WATER	\$34,390.53
600-660-5770 SEWERAGE TREATMENT	\$21,608.34
	<u>\$89,468.92</u>

Vendor	Amount
397	\$75.42
002	\$35.26
494	\$225.48
327	\$330.00
054	\$550.00
005	\$3.45
009	\$1,731.34
406	\$818.46
481	\$94.25
012	\$236.90
126	\$62.26
569	\$232.98
025	\$63.08
011	\$4,011.80
468	\$942.18
014	\$61.28
141	\$389.05
227	\$15,239.58
251	\$282.78
003	\$56,012.15
404	\$1,992.00
347	\$6,079.22
	<u>\$89,468.92</u>

Vendor	C/Y 2026 Invoices	C/Y 2026 Payments	F/Y 2026 Invoices	F/Y 2026 Payments
002	(4) 210.26	(2) 210.26	(29) 5771.15	(14) 5771.15
003	(4) 107588.34	(3) 107588.34	(14) 575214.96	(12) 575214.96
005	(2) 98.80	(2) 98.80	(10) 527.25	(10) 527.25
009	(2) 889.68	(1) 889.68	(12) 7996.22	(7) 7996.22
011	(4) 7484.52	(3) 7484.52	(22) 29186.07	(14) 29186.07
012	(3) 687.09	(3) 687.09	(19) 3465.74	(17) 3465.74
014	(4) 6156.55	(3) 6156.55	(11) 12830.55	(10) 12830.55
025	(2) 337.43	(2) 337.43	(8) 1185.13	(8) 1185.13
054	(1) 1100.00	(1) 1100.00	(9) 7150.00	(9) 7150.00
126	(5) 365.73	(4) 365.73	(24) 3403.44	(16) 3483.44
141	(0) 0.00	(0) 0.00	(2) 578.69	(2) 578.69
468	(1) 59.23	(1) 59.23	(4) 670.02	(3) 670.02
481	(2) 151.30	(2) 151.30	(11) 1328.20	(11) 1328.20
494	(2) 454.07	(2) 454.07	(10) 2271.69	(10) 2271.69



**Village of Hampton**  
901 4th Street - PO Box 77 - Hampton, IL 61256  
AP Invoices - Invoice List V1 -

227	(3) 32879.16	(3) 32879.16	(12) 157195.60	(12) 157195.60
251	(2) 564.41	(2) 564.41	(13) 2518.64	(10) 2795.28
327	(0) 0.00	(0) 0.00	(0) 0.00	(0) 0.00
347	(2) 12160.61	(2) 12160.61	(7) 62484.38	(7) 62484.38
397	(2) 39.04	(2) 39.04	(9) 205.32	(9) 205.32
404	(0) 0.00	(0) 0.00	(2) 6195.00	(1) 6195.00
406	(1) 2552.88	(1) 2552.88	(1) 2552.88	(1) 2552.88
569	(0) 0.00	(0) 0.00	(0) 0.00	(0) 0.00

## Silvis Little League-

Preface: In 2023 and 2024 the City of Silvis provided the league with up to \$2k for financial assistance for registration. Both of those years the league utilized approximately 25% of those funds. In 2025 this was lowered to \$1k, and in that year the league utilized 100% of those funds as well as approximately \$600 over.

On February 3rd Shianne Grimm (President of Silvis Little League) attended the Silvis City Council Meeting to establish a plan for this year's registration assistance grant provided by the city. Upon attending this meeting the council asked that Shianne initiate a conversation with the other municipalities that make up Silvis Little League boundaries. Below is a timeline of the meetings and decisions of the municipalities.

**02/11** Met with Mayor Reggie Freeman from East Moline.

They have agreed to provide \$1,500 toward the financial assistance program. SLL will be sending them a brief detail of what children are assisted with these funds. (ie; division & age)

**02/17** Attended the Village Meeting for Carbon Cliff.

They have elected to match the contribution set by Mayor Freeman and will also be sending a check for \$1,500. Again we will provide them with a brief detail of which children were assisted.

**03/03** Attended the Silvis City Council meeting.

At this time, the City of Silvis has voted to match both East Moline and Carbon Cliff in their financial contributions. SLL will provide them with the applications for the children within their boundary who utilize this program. It was stated that Shianne would be attending the upcoming 03/09 Hampton Village Meeting to speak on behalf of the league in regard to the Village of Hampton also taking part in this initiative.

SLL understands the need to involve all municipalities in our initiative. Systems like this work for the children in our community when we come together with the same goal. We hope this is the start of something that will continue year to year.

At this time we are asking the Village of Hampton if they would be willing to match the contributions of Silvis, East Moline and Carbon Cliff. This would join all municipalities together, in an effort to offer financial assistance to everyone within Silvis LL boundaries.

# Silvis Little League Registration Assistance PWYC

Silvis Little League wants every child to be included, and every family to have help. In partnership with the municipalities within our boundary we are excited to offer our youth of SLL the opportunity to play T-Ball, Baseball, or Softball regardless of their financial restrictions. The completion of this scholarship application will offer a "Pay What You Can" assistance opportunity for families.

\*Please understand that this scholarship program is first come first serve, and any abuse or negligence of this assistance program will disqualify any persons from future assistance applications.

**Please fill in the following information. Note the above divisions and cost when filling out the information below.**

Player (1) Name: \_\_\_\_\_

Birth Date: \_\_\_\_\_

Division: \_\_\_\_\_ Price; Circle one: T-Ball \$60 CP & Up \$105

Player (2) Name: \_\_\_\_\_

Birth Date: \_\_\_\_\_

Division: \_\_\_\_\_ Price; Circle one: T-Ball \$60 CP & Up \$105

Player (3) Name: \_\_\_\_\_

Birth Date: \_\_\_\_\_

Division: \_\_\_\_\_ Price; Circle one: T-Ball \$60 CP & Up \$105

**Full Total Due (calculate the amount of all registered players listed above)**

: \_\_\_\_\_

**Amount Payable (Minimum 25% of full total) :** \_\_\_\_\_

**ie; 3 CP & Up players= \$315. Minimum amount due: 25%= \$78.75**

## Public Works Duties/Job Description

**GENERAL:** This description of duties has been compiled to represent a descriptive list of the range of duties performed by employees in this position. This list of duties is **not** intended to reflect all duties performed within the job. This document also describes the skills, knowledge and abilities required for the position(s).

**GENERAL:** The following are duties that may not fit into a specific category or department.

1. Duties related with the protection of Village assets during times of flooding from rivers or streams and flooding from heavy rains and the protection of private property by residents affected by flooding.
2. Maintain the fleet of village owned vehicles and associated equipment used in the day to day functions of public works duties.
3. Oversee and participate in the development and administration of the Public Works Department budget; submit the forecast of funds needed for staffing, equipment, materials and supplies; approve expenditures in accordance with Village policies and recommend budgetary adjustments as appropriate and necessary.
4. Represent the Public Works Department to other city departments, elected officials and outside agencies; coordinate Public Works Department activities with those of other departments, outside agencies and organizations.
5. Select when authorized, train, motivate and evaluate Public Works Department personnel; provide or coordinate staff training; work with employees to correct deficiencies.
6. Mosquito abatement to include the attendance of training and certification required by Federal, State or Rock Island County Health Department.
7. Curbside collection and disposal of residential yard waste in accordance with Village policy.
8. Other duties that may be assigned or required by the President, Board of Trustees and the appropriate committees.

**DEFINITIONS:** For the purposes of this document the following words and/or phrases are assigned the meaning described to them below:

**EPA** Environmental Protection Agency and as used in this document is meant to include both the State and Federal EPA.

**J.U.L.I.E.** (Joint Utility Locating Information for Excavators) is the State of Illinois one call system to locate underground utilities. The Village participates in this system for the locating and marking of underground utilities belonging to the Village for excavators to prevent damage to those systems.

**Public Works** for the purposes of this document, Public Works shall mean the combined functional areas of the Water Department, Sanitary Sewer System, Storm Sewer System, Streets and Alleys, and Parks Departments within the Village of Hampton.

**State** means the State of Illinois or its Departments.

## **STREETS**

1. Maintenance of Village owned Streets and Alleys in accordance with minimum requirements for vehicular traffic established by Federal, State and Village policies to include the filling of pot holes, grading of alleys, and other tasks required to provide adequate drainage of streets and alleys to the storm sewer system.
2. Maintenance of Village owned sidewalks and other walkways in accordance with Village Policies and Federal and State guidelines.
3. Removal of snow from Village streets and alleys in accordance with Village policies.
4. Maintenance of equipment used for snow removal.
5. Establish and report to the Board of Trustees or appropriate committee annual road salt quantities required for snow removal to be submitted to the State for bids.
6. Maintenance of traffic control devices and pavement markings directing traffic.

## **PARKS**

1. Maintain playground equipment, pavilions and fencing within the parks in accordance with Village policies.
2. Maintain the grounds within the parks to include mowing of grass within the parks and other areas as designated by the Board of Trustees, and trimming of trees and other vegetation within the parks.
3. Maintain the bicycle/recreational path within the Village limits in accordance with standards established by Federal and State policies for bicycle use to include the portion along 1<sup>st</sup> Avenue that is a shared roadway, to include cleaning of debris, the repair of cracks, pot holes, and pavement markings.
4. Maintain equipment used in the maintenance of the Parks.

## **MISCELLANEOUS**

## **Public Works Laborer – Part Time / Job Description**

**General:** This description of duties has been compiled to represent a descriptive list of the range of duties performed by employees in this position. This list of duties is **not** intended to reflect all duties performed within the job. For the purposes of this document, public works shall mean the combined functional areas of the water department, sanitary sewer system, storm sewer system, streets and alleys, and parks departments within the village of Hampton

1. Maintain playground equipment, pavilions and fencing within the parks in accordance with village policies.
2. Maintain the grounds within the parks and village owned properties to include mowing of grass, trimming of trees and other vegetation.
3. Maintain the bicycle/recreational path within village limits in accordance with standards established by federal and state policies for bicycle use to include the portion along 1<sup>st</sup> Ave that is shared roadway, to include cleaning of debris, the repair of cracks, pot holes, and pavement markings.
4. Maintain equipment used in the maintenance of the parks
5. Curbside collection and disposal of residential yard waste in accordance with village policy.
6. Maintenance of village owned streets and alleys in accordance with village policies to include filling pot holes and other tasks required to provide adequate drainage of the streets and alleys to the storm sewer system.
7. Maintain equipment used to maintain streets and alleys
8. Duties related with the protection of village assets during times of flooding from rivers or streams and flooding from heavy rains.
9. Other duties as assigned

## **VILLAGE CLERK – JOB DESCRIPTION**

The Village Clerk serves as a senior administrative officer of the Village of Hampton, responsible for managing official records, ensuring statutory compliance, and overseeing daily municipal operations. This role combines governance support, financial administration, regulatory compliance, and community service functions to ensure efficient and transparent Village operations.

Reporting directly to the Village President, the Clerk exercises independent judgment in managing records, coordinating Board activities, administering public funds, and supporting multiple municipal programs.

### **Key Responsibilities:**

- Governance & Records Management
- Maintain and safeguard all official Village records, ordinances, resolutions, contracts, and the corporate seal
- Attend Board and committee meetings; prepare agendas and record official minutes
- Publish public notices and ordinances in compliance with state statute
- Serve as FOIA Officer and Local Election Official
- Administer oaths of office and certify official documents
- Maintain the Village Code and website
- Financial Administration
- Receive and deposit municipal revenues
- Manage utility billing (water, sewer, garbage), customer accounts, and collections
- Process payroll, tax filings, IMRF reporting, and employee benefits
- Oversee accounts payable and claims processing
- Annual budget preparation, tax levy, audit coordination, and TIF administration
- Regulatory & Compliance Oversight
- Coordinate zoning and Zoning Board of Appeals activities
- Issue licenses and permits as required by ordinance
- Manage risk reporting, insurance documentation, and workers' compensation filings
- Maintain FEMA, NPDES, and records retention compliance
- Coordinate with state and county agencies
- Community & Administrative Support
- Respond to resident inquiries and service concerns
- Support public works and departmental operations
- Maintain municipal records, supplies, and administrative systems
- Perform additional duties as assigned to support Village operations

### **Position Profile:**

This role requires strong organizational skills, attention to detail, financial accuracy, knowledge of municipal processes, and the ability to manage multiple priorities in a public-facing environment. The Clerk plays a central role in maintaining operational continuity, legal compliance, and responsive service to the Village community.

# Village of Hampton

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## Deputy / Billing Clerk – Job Description

**Department:** Administration **Status:** Hourly (Minimum 20 hrs/week) **Reports To:** Village Clerk

### Position Summary

The Deputy/Billing Clerk provides clerical, billing, and administrative support for Village operations. Responsibilities include utility billing, payment processing, permit intake, record maintenance, and assisting the Village Clerk with administrative and compliance duties.

### Essential Duties and Responsibilities

- Prepare and process Village utility bills and maintain billing records.
- Receive, post, and record payments; balance cash drawer and maintain financial logs.
- Accept, log, and process building permits and associated fees.
- Maintain organized records and files including paid bills and permit documentation.
- Assist with Village Board meeting minutes in the absence of the Village Clerk.
- Monitor office communications including phone calls and emails.
- Prepare public notices and assist with Village communications and events.
- Upload meter data and assist with utility billing processes.
- Assist with annual license notifications (e.g., liquor and video gaming licenses).
- Provide administrative support and perform other duties as assigned.

### Qualifications

- 6 months to 1 year of clerical, billing, or administrative experience preferred.
- Proficiency in Microsoft Word and Excel; familiarity with municipal billing systems preferred.
- Strong organizational, communication, and recordkeeping skills.
- Ability to work in a fast-paced office environment and meet deadlines with accuracy.

### Work Environment

Office environment with frequent public interaction. Position may require occasional lifting up to 30 pounds.

### Equipment Used

Computer, telephone, printers, copiers, scanners, adding machines, and recording devices.

## Village of Hampton

**JOB TITLE:** Fire Chief

**CLASSIFICATION:** Exempt

**REPORTS TO:** Village President

**TYPE OF SUPERVISION GIVEN TO OTHERS:** Direct supervision given to volunteer fire fighters.

**GENERAL RESPONSIBILITIES:** The Fire Chief oversees, plans, and directs all activities of the Hampton Fire Department; provides administration and management for the existing operational and staffing activities in the functional areas of emergency communications, records management, emergency planning, regulatory compliance, community outreach, relationship with nearby Fire Departments, also have a working knowledge of fire investigation practices and principles with experience in origin and cause determination.

**DESCRIPTION OF ESSENTIAL DUTIES:**

- a. Provides leadership, direction and development for assigned personnel through procedure development/implementation, training, and performance evaluation.
- b. Maintains a working knowledge of state and federal legislation pertaining to law enforcement issues.
- c. Establishes and maintains rapport with personnel, public, local law enforcement agencies, and other community agencies, as necessary.
- d. Oversees the administration of all Safety and Security administrative policies.
- e. Performs administrative functions including developing and implementing department procedure, records management, budget management, personnel management, equipment maintenance, direct completion and submission of required state and federal reports, and departmental hiring processes.
- f. Performs operational functions including directing daily departmental operation, critical incidents, and deployment of personnel.
- g. Performs community outreach functions including developing, directing, and providing training to school personnel, fire fighters throughout region and community members on the topics of personal safety, dealing with difficult people and emergency response.
- h. Prepare reports for and attend board meetings.

**DESCRIPTION OF OTHER DUTIES:**

- a. Recommends purchase of supplies, materials, and equipment.
- b. Provides reports designed to apprise trustees of any unusual or difficult situations.
- c. Represents Hampton PD in external committees and boards, including, Mobile Team Training Unit IV, Illinois Association of Chiefs of Police, Quad Cities Chiefs of Police and/or other related groups or functions as opportunities or needs arise.
- d. Manages criminal, internal, and background investigations for village employees.
- e. Maintains compliance with state and federal statutes and regulations in relation to emergency response and communication.
- f. Maintain required CEU's for Training Board standards.

**OVERALL ACCOUNTABILITIES:**

- a. Accuracy of work.
- b. Ability to work cooperatively with others.
- c. Ability to communicate in a professional, pleasant, and clear manner.
- d. Maintain up-to-date working knowledge of applicable codes, laws, regulations, etc.
- e. Ability to effectively job related computer applications, software, etc.

**PRINCIPAL WORKING RELATIONSHIPS:**

- a. Works directly with the Public Safety Chair person.
- b. Works cooperatively with the Village President, Trustees and other administrative staff.
- c. Works directly with department personnel.
- d. Works cooperatively with area police, law enforcement agencies, and others as required.

**EDUCATION AND EXPERIENCE:** (To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.)

- a. Minimum of ten years' experience as a certified law enforcement officer required.

- b. Minimum of five years experience in a supervisory position.
- c. Ability to acquire certification as a Peace Officer from the Illinois Police Training and Standards Board within six months of start date.
- d. Computer literacy required which includes intermediate level ability with spreadsheets, word processing, and graphic software required. Microsoft Office experience preferred.
- e. Valid and current driver's license required.
- f. Working knowledge of the Illinois Criminal Code, Illinois Traffic Code, and other related regulations, village ordinances, and applicable State and Federal laws required.
- g. Knowledge and skills in the use of police related equipment.
- h. Must have no felony convictions.

The above statements reflect the general details necessary to describe the principle functions of the described job; It is not an all encompassing statement of all the work requirements that may be necessary to perform the job.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE PERTAINING TO AUTHORIZED  
ARTIFICIAL INTELLIGENCE USE  
FOR THE VILLAGE OF HAMPTON**

WHEREAS, the Illinois Municipal Code, 65 ILCS 5/1-2-1, provides that the corporate authorities of each municipality may pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities, with such fines or penalties as may be deemed proper; and

WHEREAS, the Village of Hampton, Rock Island County, Illinois, (“**Village**”) is a non-home rule unit of government; and

NOW, THEREFORE, be it ordained, by the President and Board of Trustees of the Village of Hampton as follows:

**Section 1.**

The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

**Section 2.**

**PURPOSE.**

This policy enables the employees and officers of the Village to use artificial intelligence (AI) systems for the benefit of the community while safeguarding against potential harms.

The key objectives of the AI Policy are to:

- A. Provide guidance that is clear, easy to follow, and supports decision-making for the staff (full-time, part-time), interns, consultants, contractors, partners and volunteers who may be purchasing, configuring, developing, operating or maintaining the Village’s AI systems or leveraging AI systems to provide services to the Village.
- B. Ensure that when using AI systems, the Village or those operating on its behalf, adhere to the Guiding Principles that represent values with regards to how AI systems are purchased, configured, developed, operated or maintained.
- C. Define roles and responsibilities related to the Village’s usage of AI systems.
- D. Establish and maintain processes to assess and manage risks presented by AI systems used by the Village;
- E. Align the governance of AI systems with existing data governance, security and privacy measures in accordance with the Village’s Information and Security Policy and Village’s Data Policy.
- F. Define prohibited uses of AI systems;
- G. Establish “sunset” procedures to safely retire AI systems that no longer meet the needs of the Village;

- H. Define how AI systems may be used for legitimate **Village** purposes in accordance with applicable local, state and federal laws, and existing **Village** policies.

The **Village** defines “artificial intelligence” or “AI” to be a machine-based system that can, for a given set of human-defined objectives, make predictions, recommendations or decisions influencing real or virtual environments. AI systems use machine- and human-based inputs to perceive real and virtual environments; abstract such perceptions into models through analysis in an automated manner; and, use model inference to formulate options for information or action.

The **Village** defines an “AI system” to be any data system, software, hardware, application, tool or utility that operates in whole or in part using AI.

The **Village’s** AI systems and the data contained therein will be purchased, configured, developed, operated and maintained using the **Village’s** AI Policy Manual.

### **Section 3.**

#### **SCOPE.**

The policy applies to:

- A. All AI systems deployed by the **Village**; and,
- B. Staff (full-time, part-time), interns, consultants, contractors, partners and volunteers who may be purchasing, configuring, developing, operating or maintaining the **City’s/Village’s/Town’s** AI systems or who may be leveraging AI systems to provide services to the **Village**.

### **Section 4.**

#### **GUIDING PRINCIPLES FOR RESPONSIBLE AI SYSTEMS.**

The following principles describe the **City’s/Village’s/Town’s** values with regards to how AI systems are purchased, configured, developed, operated or maintained.

- A. **Human Centered Design:** AI systems are developed and deployed with a human-centered approach that evaluates AI powered services for their impact on the public.
- B. **Security and Safety:** AI systems maintain confidentiality, integrity and availability through safeguards that prevent unauthorized access and use. Implementation of AI systems is reliable and safe and minimizes risks to individuals, society and the environment.
- C. **Privacy:** Privacy is preserved in all AI systems by safeguarding personally identifiable information (PII) and sensitive data from unauthorized access, disclosure and manipulation.
- D. **Transparency:** The purpose and use of AI systems is proactively communicated and disclosed to the public. An AI system, its data sources, operational model and policies that govern its use are understandable and documented.
- E. **Equity:** AI systems support equitable outcomes for everyone. Bias in AI systems is effectively managed with the intention of reducing harm for anyone impacted by its use.
- F. **Accountability:** Roles and responsibilities govern the deployment and maintenance of AI systems, and human oversight ensures adherence to relevant laws and regulations.

- G. **Effectiveness:** AI systems are reliable, meet their objectives and deliver precise and dependable outcomes for the utility and contexts in which they are deployed.
- H. **Workforce Empowerment:** Staff are empowered to use AI in their roles through education, training and collaborations that promote participation and opportunity.

### **Section 5.**

#### **ROLES AND RESPONSIBILITIES.**

Several roles are responsible for enforcing this policy, outlined below:

- A. A [**Chief Information Officer (CIO)/equivalent**] is responsible for directing **Village** technology resources, policies, projects and services and coordinating the same with other **Village** departments. The [**CIO/equivalent**] shall designate a [**Chief Information Security Officer (CISO)/equivalent**] to actively ensure AI systems are used in accordance with the applicable policy. The [**CIO/equivalent**] shall also designate a [**Chief AI Officer (CAIO)/equivalent**] to actively ensure the AI system is used in accordance with applicable policies.
- B. The [**CISO/equivalent**] is responsible for overseeing the enterprise security infrastructure, cybersecurity operations, updating security policies, procedures, standards, guidelines and monitoring policy compliance.
- C. The [**CAIO/equivalent**] is responsible for overseeing the enterprise digital privacy practices, data processing practices and responsible usage of technology in compliance with the applicable **Village** policies. The [**CAIO/equivalent**] is responsible overseeing the privacy practices of AI systems used by or on behalf of **Village** departments.
- D. All **Village** departments are responsible for following this policy and following updates to this policy and the applicable policies, and shall check compliance with these documents at least annually.
- E. The [**CIO or designee/equivalent**] shall notify **Village** departments when an update to this policy or the applicable policies is released.
- F. The [**Attorney's Office/equivalent**] is responsible for advising of any legal issues or risks associated with AI systems usage by or on behalf of **Village** departments.
- G. The **Corporate Authorities of the Village of \_\_\_\_\_** may, at its discretion, inspect the usage of AI systems and require a department to alter or cease its usage of AI systems or a partner's usage of AI systems on behalf of the department.
- H. The [**Finance Department/Purchasing Office/equivalent**] is responsible for overseeing the procurement of AI systems and requiring vendors to comply with **Village** policy standards through contractual agreements.

### **Section 6.**

#### **POLICY.**

When purchasing, configuring, developing, operating or maintaining AI systems, the **Village** will:

- A. Uphold the Guiding Principles for Responsible AI Systems;

- B. Conduct an AI Review to assess the potential risk of AI systems. The [CAIO/equivalent] is responsible for coordinating review of AI systems used by the **Village** as detailed in the [AI Policy Manual/applicable policy];
- C. Obtain technical documentation about AI systems using the [AI Assessment Sheet /equivalent documentation]. The [Finance Department/Purchasing Office/equivalent] is responsible for requiring vendors to complete the [AI Assessment Sheet/equivalent documentation];
- D. Require contractors to comply with the **City's/Village's/Town's** AI Policy overseen by the [Finance Department/Purchasing Office/equivalent]; and,
- E. In the event of an incident involving the use of the AI system, the **Village** will follow an Incident Response Plan as detailed in the [AI Incident Response Plan/equivalent]. The [CISO/equivalent] is responsible for overseeing the security practices of AI systems used by or on behalf of **Village** departments.

**Section 7.**

**PROHIBITED USES.**

The use of certain AI Systems is prohibited due to the sensitive nature of the information processed and severe potential risk. This includes the following prohibited purposes:

***NOTE: THIS SECTION MAY BE EDITED TO REFLECT THE NEEDS OF YOUR VILLAGE. THE LIST BELOW CONTAINS SOME SUGGESTIONS TO CONSIDER BUT IS NOT EXTENSIVE***

- A. Fully automated decisions that do not require any meaningful human oversight but substantially impact individuals;
- B. Social scoring, or the use of AI systems to track and classify individuals based on their behaviors, socioeconomic status or personal characteristics;
- C. Live identification of an individual using technologies including, but not limited to, facial recognition and iris scanning, without that individual's knowledge or meaningful consent.
- D. Autonomous weapons systems, that once activated, can select, engage and apply force to targets without human intervention, to use lethal or sub-lethal force.

If **Village** staff or officers become aware of an instance where an AI system has caused harm, they must report the instance to their supervisor and the [Chief Purchasing Officer (CPO)/equivalent].

If an AI system operated by the **Village** or on its behalf ceases to provide a positive utility to the **Village** residents as determined by the [CPO/equivalent], then the use of that AI system must be halted unless express exception is provided by the **Corporate Authorities of the Village of Hampton**. If the abrupt cessation of the use of that AI system would significantly disrupt the delivery of **Village** services, usage of the AI system shall be gradually phased out over time.

The **Village** is subject to the Freedom of Information Act. **Village** staff must follow all current procedures for records retention and disclosure.

All employees and agents of the **Village**, whether permanent or temporary, interns, volunteers, contractors, consultants, vendors and other third parties operating AI systems on behalf of the **Village** are required to abide by this Policy and the associated **applicable policies**.

**Section 8.**

**VIOLATIONS OF THE AI POLICY**

Violations of any section of the AI Policy, including failure to comply with the **Village's applicable policies**, may be subject to disciplinary action, up to and including termination. Violations made by a third party while operating an AI system on behalf of the **Village** may result in a breach of contract and/or pursuit of damages. Infractions that violate local, state, federal or international law may be remanded to the proper authorities.

**Section 9.**

**ACKNOWLEDGEMENT**

This ordinance was modified from the GovAI Coalition's Artificial Intelligence (AI) Policy. The GovAI Coalition is made up of over 150 state and local agencies dedicated to the responsible and purposeful use of AI that benefits all members of the community.

**Section 10.**

Repeal of Conflicting Provisions. All ordinances, resolutions, and policies or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of the conflict, expressly repealed on the effective date of this Ordinance.

**Section 11.**

Severability. If any provision of this Ordinance or application thereof to any person or circumstances is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

**Section 12.**

The clerk is directed by the corporate authorities to publish this Ordinance in pamphlet form. This Ordinance shall be in full force and effect after its passage and publication in accordance with 65 ILCS 5/1-2-4.

PASSED THIS \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

AYES: \_\_\_\_\_  
NAYS: \_\_\_\_\_  
ABSTENTIONS: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

APPROVED THIS \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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**President**

ATTEST:

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Clerk

BEFORE ADOPTING ANY ORDINANCE, MUNICIPAL OFFICIALS SHOULD CONSULT WITH THEIR RETAINED LEGAL COUNSEL OR OTHER QUALIFIED ATTORNEY.